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Approved For Release 2000/08/15 : CIA-RDP80-00832A000200080028-7

SUMMARY AND RECOMMENDATIONS TO THE CHAIRMAN

30 April 1958

SUGGESTION NO. 58-48: dated 31 July 1957
[REDACTED], GS-13, Intelligence Officer
FI, WH, DD/P

STATINTL

A. Summary of Suggestion

Suggester proposed certain changes in Form 362 (Name Check and/or Document Request Service) in order to expedite the searching of RI indices.

B. Summary of Evaluations

On 16 April 1958, DD/P Records Policy Officer, [REDACTED] stated:

STATINTL

"...The suggestion is a carefully thought out, well documented, and sensible approach to a serious problem, represents a significant improvement over the system in effect at the time the suggestion was made, and was helpful to us in defining the type of reform needed. It received careful study and provoked considerable comment, and the fact that the eventual solution was more far-reaching than the suggester could have visualized, with the information available to him, does not detract from a praiseworthy effort. I recommend that the suggester's initiative, judgment, and interest be recognized by an incentive award."

C. Executive Secretary's Recommendation

1. Not in line-of-duty (Intelligence Officer, GS-13)
2. Letter of Appreciation

D. Decision of Chairman

☒ Award - as recommended by Executive Secretary above
☐ Cash award

STATINTL

[REDACTED]
Chairman
Suggestion Awards Committee

Date

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